



Payroll Deduction Authorization

My Name: _____ SS#: _____

I want my payroll deduction deposited into My Savings Account #: _____

I want my payroll deduction deposited into My Checking Account #: _____

My employer is: _____ My Phone #: _____

This is my initial authorization

This is a change to an existing authorization

Authorization

I hereby authorize my employer to deduct from my salary the amounts set forth below and to deposit these funds at South Bay Credit Union for each payroll period following receipt of this authorization until further notice from me. If this is a change in a previous authorization, I instruct my employer to cancel my previous authorization and to follow this authorization. If I fail to cancel this authorization upon filing for bankruptcy, my employer and the credit union are directed to make and apply deductions in accordance with this authorization.

Total deduction from my paycheck to be deposited to my credit union account \$ _____

South Bay Credit Union: Routing number **322281028** MICR line: _____

Signature _____ Date I would like my Payroll deduction to start _____

The above portion goes to your payroll administrator

The below portion goes to South Bay Credit Union

Transfer my deduction for me

My Name: _____ My Account #: _____

My Total Payroll Deduction Amount is: \$ _____ Start Date: _____

I am requesting that SBCU transfer my payroll deduction from my Savings OR my Checking Account.

To:	Savings \$ _____	Vacation club \$ _____	Loan # _____ \$ _____
	Checking \$ _____	Holiday club \$ _____	Loan # _____ \$ _____
	Money Market \$ _____	Other # _____ \$ _____	Loan # _____ \$ _____
	IRA* \$ _____	Other # _____ \$ _____	Loan # _____ \$ _____

*an IRA contribution form will need to be completed prior to first deposit

Your Payroll Administrator does not need this part of the form. This is your private information. These are instructions for credit union use only.